

## AUDIT COMMITTEE ACTION SHEET

28th September 2012

Democratic Service Officer - Karen Blong

<i>Minute Number</i>	<i>Title of Report</i>	<i>Action</i>	<i>Person Responsible</i>	<i>Deadline</i>	<i>Progress</i>
<b>Matters C/F from previous meetings which have not reached their deadline</b>					
<b>Matters Arising from the meeting of 11<sup>th</sup> November 2011</b>					
59.11/11 (ii)	Grant Thornton - Audit Plan Progress Report	Continue to scope comparable Performance Indicators to allow future bench marking.	Melanie Henchy-McCarthy/ Alison Mullis	None Specified	Internal Audit to take this issue forward.
61.11/11	Information Security and GT recommendation on Intruder detection/prevention	Further review and report back from IS manager in 12 months time when there is clarity on Financial Systems/Financial management review.	Bernadette Keene	November 2012	Report on November 2012 agenda.
<b>Matters Arising from the meeting of 3<sup>rd</sup> February 2012</b>					
90. 2/12	Internal Audit - Anti Fraud Bribery Corruption Strategy & Policy	Measuring the benefit of pro-active fraud work and valuing the deterrent effect of good fraud prevention arrangements is planned for research with networking groups in 2012/13	Melanie Henchy-McCarthy/ Alison Mullis	2012	A limited response from the West of England Fraud Group 2012. The launch of the NFA LG Fraud Strategy will provide an opportunity to re-assess the

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					assessment of potential fraud loss and the valuation of preventative work.
<b>Matters Arising from the meeting of 20<sup>th</sup> April 2012</b>					
104.4/12 (iv)	Governors Procedures	(i) A review of the Guidance and Training to Governors via the Development Service is under way.	Melanie Henchy-McCarthy/ Alison Mullis	November 2012	Internal Audit review currently in progress; update will be provided as part of IA Half Year Report at November.
105.4/12	Programme and Project Gateway Reviews Update	The Committee to receive regular update reports, including references to further information on potential internal/external reviews /feasibility of joint working with Neighbouring Local Authorities, and active Executive Member involvement in reviews where appropriate.	Tara Dillon/ Declan Cooney	None specified	Further report featuring any “red flags” on November 2012 Agenda
107.4/12	Draft 2012/13 Work Programme and Core Cities Work Programme Comparison	CIA to examine the Leeds report on “Financial Management Arrangements” to ensure Bristol City Council report on all areas.	Melanie Henchy-McCarthy/ Alison Mullis	None specified	Committee to receive update in due course.
109.4/12	Government Response to the future of Local Public Audit Consultation	The Committee to receive further clarification, as it becomes available, as to the issues associated with the potential establishment of a Core Cities Mutual	Melanie Henchy-McCarthy/ Alison Mullis	None specified	Committee to receive update in due course.

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		Independent Audit Appointments Panel (IAAP)			
<b>Matters Arising from the meeting of 29<sup>th</sup> June 2012</b>					
12.6/12	Review of Redcliffe Wharf Developer Selection Process	The Committee to receive a further report on the role of Executive Members and the role of Key Officers in relation to developer selection processes	Melanie Henchy-McCarthy/ Alison Mullis	None specified	Committee to receive update in due course.
19.6/12	Benefit Fraud Annual Report 2011-12	The Committee to receive further information on Proceeds of Crime Act (POCA) financial recovery processes	Teresa Marston/ Melanie Henchy-McCarthy/ Alison Mullis	November 2012	Committee to receive update as part of Benefit Fraud Investigation Team Half Yearly Report